

MINUTES  
PUBLIC WORKS COMMITTEE  
OCTOBER 4, 2021

The Penn Township Public Works Committee convened on Monday, October 4, 2021, following Public Safety Committee Meeting at 8:20 p.m. Present were Chairman Black, Commissioners Brown, Cromer, Elksnis and Heiland. Also present were Township Manager Rodgers, Police Chief Hettinger, Fire Chief Clouser, Township Engineer Bortner, Zoning Officer Smith and Township Secretary Sweeney. The following items were discussed:

ANNOUNCEMENTS: There were none.

APPROVAL OF THE MINUTES: The minutes of the September 7, 2021 Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none.

UPDATE ON 4 SCOTT STREET: Zoning Officer Smith reported that the property is scheduled for Sheriffs Sale on February 7, 2022, unless the lien is paid in full. He continues to send property violations as they occur.

Kara Stutz, 6 Scott Street, reported there are many watermelons, and fruit boxes stacked in the car port. She has witnessed him unloading items from his vehicle at night. Zoning Officer Smith stated he does not put any trash for collection, Ms. Stultz stated that he has removed aluminum from her recycling bin. Manager Rodgers stated that is theft and should be reported to the Police next time that occurs.

KAREN LANE BRIDGE: Engineer Bortner presented the committee several documents from C.S. Davidson regarding the Karen Lane Superstructure Replacement. The Application for first payment is recommended at \$221,012.96. CriLon Corporation is requesting a twenty-day extension for the substantial completion on November 8, 2021, due to the effects of COVID, flooding that occurred on August 31, 2021, and manufacturing delays. Engineer Bortner had no issues with the extension. He presented the revised schedule and Change Order No. 1, which would need to be approved by the Board of Commissioners authorizing an increase of \$331.92 for the project, and the additional twenty-day extension. The Committee had no issues with the changes.

Engineer Bortner reported that CSX has been conducting railroad crossing work and would like to begin in to Penn Township on October 18-20, working on York Street at 116, between Cannery Road and Deagen Road, and then October 20-22 for Center Street.

GUIDE RAIL PROJECTS: Engineer Bortner reported he included two guide rail projects in the 2021 budget. Five are in need of repair; Wilson Avenue, Cooper Road, Industrial Drive, Ridge Avenue and Blettner Avenue. C.S. Davidson has the engineering

completed for all five locations. The two that are in most need of repair are Ridge and Blettner Avenue. They estimated cost for both would be over the budgeted amount, and the work would not be completed until 2022. He is looking for guidance from the Committee on how to proceed, if he should proceed or wait until 2022.

GATEWAY HANOVER MODIFICATION REQUEST: Engineer Bortner reported HRG on behalf of Conewago Contractors submitted a request dated September 1, 2021, requesting a modification to the Subdivision and Land Development submission fee. Conewago Contractors is requesting to pay the fee on the project area in lieu of the entire area of the previously approved land development plan. The Committee had no issue with the request.

PORTER/WAREHIME LIST OF MODIFICATIONS: Engineer Bortner reported Mr. Jeffrey Warehime purchased the previously known three-lakes area in the most northern portion of Penn Township. The property has no frontage on High Rock Road, the 577 High Rock Road is land that is taxed in Heidelberg Township. The purpose of this plan is to move the frontage of the property completely into the parcel boundary lines of the Warehime property. The plan requests a list of modifications that comes from Manheim Townships Subdivision and Land Development Ordinance, not Penn nor Heidelberg Townships. Engineer Bortner suggested that Penn Township should not issue waivers of ordinances that do not pertain to either Township.

SURPLUS EQUIPMENT: Engineer Bortner reported that every year they review their list of insured equipment, and there are a few items listed that are not in our possession. There is a 1996 ODB leaf vac loaned to West Manheim Township, along with two ODB leaf boxes. A 1997 Wood Chipper is in possession of York County Parks. The equipment has been on loan since approximately 2011, and both entities are still using the equipment. The equipment was acquired through 902 grants, and Penn Township has since acquired updated equipment, and is in no need of the equipment to be returned. The Committee recommended gifting the equipment and remove from the insurance policy.

REVIEW OF CURRENT SUBDIVISION AND LAND DEVELOPMENT PLANS: Engineer Bortner gave the committee a review of the current Subdivision and Land Development Plans. Current Plans are:

- SL17-10 – Mustang Pointe
- SL20-09 – Pero Farms Hanover Facility LLC
- SL20-10 – Aquaphoenix Scientific Building Addition
- SL21-01 – Clover Lane Development (Stonewicke V)
- SL21-05 – Elsner Engineering Works
- SL21-07 – Stonewicke – Phase III
- SL21-09 – Porter and Warehime Property, BPR LLC
- SL21-10 – Conewago North Ridge Partners, L.P.
- SL21-11 – Brookside, LLC & Meadow Springs, LLC

The Committee thanked Engineer Bortner.

MS4 UPDATE: Manager Rodgers reported that she along with Engineer Bortner, and Hanover Land Services toured the Municipal property, and work is continuing on the MCM's. They will be touring the other facilities along with the Fire Station in the near future to get everything posted properly. Last week, she along with Commissioners Brown and Elksnis, toured the Fire Station, there is concern that there is no fencing around erosion settlement pond. The Stormwater Ordinance needs to be reviewed because there is no fencing required for an erosion settlement pond, just for a retention pond. After some discussion, this will be researched further.

EXTENSION REQUESTS: Zoning Officer Smith reported that there are no extension requests for this month.

RECREATION BALL FIELD RENTAL: Commissioner Heiland reported that he was approached by someone inquiring about renting the ball fields. Manager Rodgers reported that the ball fields are currently not rented, and have not been for a number of years. About four or five years ago the Board of Commissioners at that time decided that the ball fields should remain available for the residents. After discussion, the committee agreed to keep the ball fields available for all residents.

PUBLIC WORKS BUDGET PRESENTATION: Engineer Bortner presented his proposed budget for 2022. He proposed two adjustments for the Engineering budget, an increase in structural engineering services, which are reimbursed by the developer, and an increase in IT services. For the Public Works department there are contractual salary increases, along with increases in healthcare. The storm sewer budget, account 436, includes cost for the MS4 Engineer Services, Capital Outlay includes work for Bankert Road culvert replacement, Oak Hill storm sewer replacement, trenchless pipe rehabilitation, and Bowman Road/Baer Avenue gabion basket replacement. There are projects that are currently in process and may carry over to completion in 2022 which include Beck Mill Road culvert replacement, Industrial Drive bridge repair and Karen Lane bridge repair. Reconstruction and Overlays, the majority of this is covered under Highway Aid, however there is work on Park Heights Blvd culvert, public works fill site, street light installation that will need to be budgeted for. Highway Aid is funds provided from the state for winter maintenance, paving projects, an increased has been budgeted for electricity costs. Commissioner Black asked why there are projects budgeted for in 2021 and no funds were spent, using the guide rail budget line as an example; was it an overestimate, under projected, he does not want money put in the budget and not spent. He would rather the money be spent on the needed project then having a carry over from one year to the next. Engineer Bortner stated that two were budgeted for and should cost about \$25,000 each, but may cost a little more. Commissioner Black recommended that he should at least have the one that is in most despair, and have it repaired. Manager Rodgers requested Engineer Bortner to advise which guide rail project he would like to go to bid on, and she would include on the Board of Commissioners Agenda. Engineer Bortner will look into it and get back to her.

OTHER MATTERS: Commissioner Black requested an update on the shed on Township property. Engineer Bortner stated that he has a meeting with the property

owner this coming Friday. Commissioner Black also requested an update regarding the fence on Beck Mill Road that the Board voted on last month. Engineer Bortner stated that he received an email this evening with the proposed fence.

Commissioner Cromer inquired if there is a way to find out what streets the gas company has torn up. Engineer Bortner stated that Hanover Borough met with Columbia Gas and said they have a sewer project for 2022, and a water project for 2023, on South High Street, and the Borough wanted the Gas Company to hold off on paving the road. Under the street ordinance and the guidance from the Board of Commissioners, Columbia Gas is to have the road paved at the conclusion of their work. Engineer Bortner contacted them and the work should begin no sooner than October 15, 2021.

CITIZEN'S COMMENTS: There were none.

The meeting was adjourned at 9:52 p.m.

Respectfully submitted,

Donna M. Sweeney,  
Township Secretary