

MINUTES
PUBLIC WORKS COMMITTEE
JULY 3, 2023

The Penn Township Public Works Committee convened on Monday, July 3, 2023, meeting at 6:12 p.m., following the Public Safety Committee Meeting. Present were Chairman Heiland, Commissioners Allison, Berlingo, Brown, and Elksnis. Also present were Township Manager Rodgers, Police Chief Hettinger, Fire Chief Clouser, Township Engineer Bortner, Zoning Officer Smith, and WWTP Superintendent Lank. The following items were discussed:

ANNOUNCEMENTS: There were none.

APPROVAL OF THE MINUTES: The minutes of the June 5, 2023, Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none.

BONDS: Engineer Bortner suggested setting the bond amount for Stonewicke – Phase IV at \$682,003.30. The Committee recommended approving the amount.

964 YORK STREET SIDEWALK STORM DRAIN: Township Engineer Bortner reported that the metal has been ordered and work for the repair is to begin this Wednesday.

PARK HEIGHTS BOULEVARD REALIGNMENT-PHASE I CULVERT REPLACEMENT: Engineer Bortner reported last October we entered into contract with Doli with construction to begin in August 2023 with completion in November of 2023. This is currently on schedule.

SUBDIVISION AND LAND DEVELOPMENT PLANS: Engineer Bortner provided the Committee with a review of the current Subdivision and Land Development Plans. Current Plans are:

- SL17-10 – Mustang Pointe
- SL21-05 – Elsner Engineering Works
- SL22-01 – Water Street Four, LLC
- SL22-07 – Carroll County Christian Center
- SL22-10 - 934 Baltimore Street – Cody Bentzel
- SL22-11 – Liberty Restoration & Construction, LLC
- SL22-12 – Holland Construction-100 Blettner Avenue
- SL22-13 – Stonewicke IV – 1025 Baltimore Street
- SL22-15 – WAWA Food Market & Fueling Station
- SL23-03 – Hanover Terminal Inc., 201 Center Street
- SL23-04 – 820 Hershey Heights Road – Small & Rinker

HOMEWOOD AT PLUM CREEK WAIVER REQUEST: The Committee received a request dated June 23, 2023, from Frederick, Seibert & Associates, Inc., on behalf of Homewood at Plum Creek requesting a waiver of exemption for a Land Development Plan and Stormwater Management Plan. Township Engineer Bortner reported that they are planning for an addition of a 610 square foot sitting room off an existing sidewalk between two wings. He suggested that Homewood should submit a Stormwater Management Permit Application and comply with the Stormwater Ordinance. The Committee recommended approving the waiver for the Land Development Plan but agreed with Engineer Bortner that a Stormwater Management Permit Application be submitted and asked to be added to the Board of Commissioners meeting agenda.

WAIVER REQUEST FOR 18 MIMOSA DRIVE: The Committee received a request dated May 24, 2023, from Mr. and Mrs. David Colgan requesting a waiver to place an 8X10 foot wooden shed within the stormwater drainage easement. Zoning Officer Smith reported that the shed was installed without a permit within the Stormwater easement. The committee was not in favor of the structure being placed in the easement area and asked to be added to the Board of Commissioners meeting agenda.

FOOD TRUCKS: Zoning Officer Smith reported that he received the Department of Agriculture requirements along with the International Fire Code requirements. He reported that they are quite extensive and recommended they be added to the draft Zoning Ordinance. He will provide a draft for review in the near future.

CONSIDER HANOVER LAND SERVICES AGREEMENT FOR STORMWATER MANAGEMENT BEST MANAGEMENT PRACTICES RETROFIT PROJECT: Township Engineer Bortner reported that Hanover Land Services and Penn Township attended the York County Stormwater Consortium to request funds for the design for the completion of retrofits to stormwater management facilities in the southern part of the Township by Plum Creek. The Consortium awarded \$165,000 for the design of the project. This agreement is between Hanover Land Services and Penn Township for the design. Penn Township would then be reimbursed by the York County Stormwater Consortium. He reported he has not received the agreement for reimbursement to date. The Committee would like to see the agreement from the Consortium prior to the approval of the Hanover Land Services, Inc. agreement.

CONSIDER HANOVER LAND SERVICES AGREEMENT FOR MS4 SERVICES FOR 2024: Manager Rodgers reported that our current contract ends September 30, 2023, when our report has been submitted. She presented the agreement for MS4 Services for 2024, and the contract amount is not to exceed \$41,200.00. The Committee recommended approving the agreement.

EXTENSION REQUESTS: Zoning Officer Smith submitted extension requests for SL22-12-Holland Construction – 100 Blettner Avenue, and SL22-13-Stonewicke-Phase IV. The Committee recommended approving the requests.

RECREATION: Township Engineer Bortner reported that the boy scouts are currently painting the pavilions and have assembled the swing sets at Young's Woods. The Township is scheduled to set the swing sets in place this week and is working on the paving along the bathrooms and the parking area. The swing sets at the Northview playground are being repainted. They will be reinstalled this week and the new play set will be added next week.

OTHER MATTERS: None.

CITIZEN'S COMMENTS REGARDING THE DISCUSSION ITEMS: None.

The meeting was adjourned at 6:38 p.m.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary