

MINUTES
PUBLIC WORKS COMMITTEE
JUNE 6, 2022

The Penn Township Public Works Committee convened on Monday, June 6, 2022, following the Public Safety Committee Meeting at 7:32 p.m. Present were Chairman Heiland, Commissioners Berlingo, Brown and Elksnis. Also present were Township Manager Rodgers, Police Chief Hettinger, Fire Chief Clouser, Township Engineer Bortner, Zoning Officer Smith and Township Secretary Sweeney. Commissioner Allison was absent with notice. The following items were discussed:

ANNOUNCEMENTS: There were none.

APPROVAL OF THE MINUTES: The minutes of the May 2, 2022, Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: Former Commissioner Clayton Black, 340 Azalea Drive. Mr. Black represents the Township for the Hanover Trolley Trail Committee, meeting every three months. He walks the trail monthly to clean and report any maintenance needs. He stated the trail is heavily used. The long-term goal is to connect the Trolley Trail with the Heritage Rail Trail. The Committee thanked Mr. Black for his service and for the update.

PARK HEIGHTS BLVD. REALIGNMENT: Engineer Bortner reported C.S. Davidson is at a temporary stall with this project, focus is currently on the other projects.

PARK HEIGHTS CULVER REPLACEMENT: Engineer Bortner reported this project is close to going to bid. There are easements that remain to be obtained, and the utilities are close to being relocated.

GUIDE RAIL CONTRACTS: Engineer Bortner reported the Township is still trying to obtain the necessary easements.

INTERSECTION STREET LIGHT INSTALLATIONS: Engineer Bortner reported that the Township has the materials needed and is trying to work the project into the schedule.

BOWMAN ROAD/BAER AVENUE GABION BASKET REPLACEMENT: Engineer Bortner reported the plan is being devised. The Township has a right of way easement with the stormwater throughway, but it does not provide enough room for the work to be done, therefore, quite a few easements will be needed.

BANKERT ROAD CULVERT REPLACEMENT: Engineer Bortner reported all easements have been obtained. There is a utility issue. Once this is resolved the project will be ready to go to bid.

2022 PAVING PROJECTS: Engineer Bortner reported Kinsley has submitted all the necessary paperwork. The Township is waiting for approval from the state to utilize Highway Aid funds.

LITTLE KNOLL ESTATES LOT 126 SWM BASIN RENOVATION: Engineer Bortner reported the Township has the materials needed and is trying to work the project into the schedule.

BONDS: Engineer Bortner suggested reducing the performance bond for Stonewicke Phase III from \$1,375,360.75, to \$571,591.02, and setting the bond amount from High Pointe at ROJEN Farms Penn South Phase S3 at \$1,246,537.60. The Committee recommended approving the amounts.

SUBDIVISION AND LAND DEVELOPMENT PLANS: Engineer Bortner gave the committee a review of the current Subdivision and Land Development Plans. Current Plans are:

- SL17-10 – Mustang Pointe
- SL20-09 – Pero Farms Hanover Facility LLC
- SL21-01 – Clover Lane Development (Stonewicke V)
- SL21-05 – Elsner Engineering Works
- SL21-09 – Porter and Warehime Property, BPR LLC
- SL21-12 – Above & Beyond Christian Child Care Center
- SL22-01 – Water Street Four, LLC
- SL22-02 – Arcland Self Storage
- SL22-03 – Panther Cat, LLC
- SL22-06 – South Heights Manor
- SL22-07 – Carroll County Christian Center
- SL22-08 – High Pointe at Rojen Farms Penn South PH S3
- SL22-09 – York Road Investments, LLC

The Committee thanked Engineer Bortner for the update.

CONSIDER PARAMOUNT REALTY NJ LLC WAIVER REQUEST: The Committee received a request dated April 28, 2022, from McNeas Wallace & Nurick LLC, representing Paramount Realty NJ LLC, for a modification to the Sign Ordinance. Mr. Peter Wertz, and Mark Whitaker, Paramount Realty were in attendance representing this request. After much discussion and clarification, the sign square footage needed decreased, possibly meeting the ordinance requirement. Mr. Wertz respectfully requested the Committee to keep the waiver request in effect, for a waiver of the sixty percent reduction requirement for the second primary identification free standing sign.

MS4 UPDATE: Manager Rodgers reported MCMs one through five are ready for approval. MCM 6 is still in process. Department heads are forwarding their housekeeping information and there is work to be done with obtaining BMPs going back to 2003. The report is due at the end of September.

EXTENSION REQUESTS: Zoning Officer Smith submitted extension requests for SL20-09 Pero Farms Hanover Facility LLC, and SL22-07 Carroll County Christian Center. The Committee recommended approving the requests.

RECREATION: Manager Rodgers reported DCNR gave the approval to move ahead with the construction of the creative playground. The contractor is scheduled to be on site Wednesday to install the erosion and settlement measures.

OTHER MATTERS: There were none.

CITIZEN'S COMMENTS REGARDING THE DISCUSSION ITEMS: There were none.

The meeting was adjourned at 8:27 p.m.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary