

MINUTES  
PUBLIC WORKS COMMITTEE  
APRIL 3, 2023

The Penn Township Public Works Committee convened on Monday, April 3, 2023, meeting at 7:33 p.m., following the Public Safety Committee Meeting. Present were Chairman Heiland, Commissioners Allison, Berlingo, Brown, and Elksnis. Also present were Township Manager Rodgers, Police Chief Hettinger, Fire Captain Wysocki, Township Engineer Bortner, Zoning Officer Smith, and Township Secretary Sweeney. The following items were discussed:

ANNOUNCEMENTS: Chairman Heiland announced there will be an executive session held following the meeting to discuss personnel issues.

APPROVAL OF THE MINUTES: The minutes of the March 6, 2023, Public Works Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: Robert Gunnarsson, 48 Cardinal Drive, reported he was sticker shocked when he applied for a yard sale permit, he also expressed his disappointment that there were no rain dates. The Committee addressed his comments and will revisit the discussion at the next Finance Committee meeting.

BONDS: Engineer Bortner suggested setting the bond amount for Ridge Avenue by Rettew Associates, Inc. York Road Investments, LLC at \$3,803,559.87. The Committee recommended approving the amount.

OAK HILL DRIVE (BERWICK TOWNSHIP): Engineer Bortner reported the solicitor presented the resolution for both Penn and Berwick Townships for the paving of the portion of Oak Hill Drive. The Committee recommended adopting the resolution.

BLETTER AVENUE GUIDE RAIL PROJECT: Manager Rodgers reported she has been trying to obtain the right of ways for this project for a year. She has one out of the four that are needed. The Committee recommended to contact one more time, then turning it over to the solicitor.

SUBDIVISION AND LAND DEVELOPMENT PLANS: Engineer Bortner provided the Committee with a review of the current Subdivision and Land Development Plans. Current Plans are:

- SL17-10 – Mustang Pointe
- SL21-05 – Elsner Engineering Works
- SL22-01 – Water Street Four, LLC
- SL22-07 – Carroll County Christian Center
- SL22-10 - 934 Baltimore Street – Cody Bentzel
- SL22-11 – Liberty Restoration & Construction, LLC
- SL22-12 – Holland Construction-100 Blettner Avenue

SL22-13 – Stonewicke IV – 1025 Baltimore Street  
SL22-14 – High Pointe at ROJEN Farms, Penn South S4  
SL22-15 – WAWA Food Market & Fueling Station  
SL23-01 - South Western School District  
SL23-02 – York Road Investments, LLC  
SL23-03 – Hanover Terminal Inc., 201 Center Street

Engineer Bortner reported two new plans have been added, SL23-02 - York Road Investments, LLC, and SL23-03 – Hanover Terminal Inc., 201 Center Street.

MS4 UPDATE: Manager Rodgers reported there will be a MS4 Community Forum on Monday, May 1, 2023, at 6:00 p.m. This is part of the permit requirement.

EXTENSION REQUESTS: Zoning Officer Smith submitted extension requests for SL22-12 100 Blettner Avenue, and SL22-13 – Stonewicke Phase IV. The Committee recommended approving the requests.

RECREATION: Manager Rodgers reported everything is ready for the Easter Egg Hunt to be held on Saturday, April 8, 2023, at the Community Park. There are 3 age groups, 7 prizes per group.

Chairman Heiland presented the rules and regulations for the parks for the placement of new signs. The Committee recommended moving forward.

OTHER MATTERS: Engineer Bortner reported that they plan on paving Wilson Avenue this year. There are two rail crossings along the road, he has contacted York Rail, which is not used and there is no issue to do the road work. He has been unable to contact CSX, the crossing near Hanover Brands. He contacted PennDOT Rail Crossing Coordinator, who highly recommended that the Township stay out of the right of way of the crossing. There will be a 50-foot portion by the rails that will not be paved.

Commissioner Allison asked if there was any progress with the closed off sidewalk on York Street. Engineer Bortner reported that he received a quote and waiting for approval from the Board to proceed. He will resend the quote.

Commissioner Brown reported he has concerns with the recent vandalism at the Community Park. He would like to research the possibility of adding security cameras at the park.

CITIZEN'S COMMENTS REGARDING THE DISCUSSION ITEMS: There were none.

The meeting was adjourned at 8:02 p.m.

Respectfully submitted,  
Donna M. Sweeney,  
Township Secretary