

MINUTES
PUBLIC SAFETY COMMITTEE
SEPTEMBER 6, 2022

The Penn Township Public Safety Committee convened on Tuesday, September 6, 2022, at 7:04 p.m. Present were Chairman Elksnis and Commissioners Allison, Berlingo, Brown and Heiland. Also present were Township Manager Rodgers, Police Chief Hettinger, Fire Chief Clouser, Township Engineer Bortner, Zoning Officer Smith, WWTP Superintendent Lank and Township Secretary Sweeney. The following items were discussed:

ANNOUNCEMENTS: There were none.

APPROVAL OF THE MINUTES: The minutes of the August 1, 2022, Public Safety Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none.

HANOVER HALLOWEEN PARADE: Police Chief Hettinger reported he received a letter from the Hanover Area Jaycees dated August 4, 2022, requesting to hold the annual Halloween parade on Thursday, October 27, 2022. He reported the request is the same as in past years. The Committee recommended approving the request.

TRICK-OR-TREAT NIGHT: Police Chief Hettinger asked the Committee if they would like to set the annual Trick-or-Treat night for Tuesday, October 25, 2022, from 6 p.m. to 8 p.m. The Committee recommended approving the date.

2023 SPCA CONTRACT: Manager Rodgers reported that she received the annual contract for the SPCA, dated August 31, 2022. She stated that not much has changed in the contract, the annual fee of \$8,040.18, is based on the 2020 Census. The Committee recommended approving the agreement.

FIREFIGHTER HIRING PROCESS: Fire Chief Clouser reported that he has made two conditional offers, one candidate has already attended the academy and will be taking his psychological assessment tomorrow, if he passes, he could be ready to start this Monday. The other candidate has a conditional offer elsewhere, which is his first choice, and should find out within the next few days. Chief Clouser reported that he has another candidate and while time will be tight, he should be able to complete his polygraph, psychological and medical and be enrolled at the academy at HACC on the 20th. The Committee recommended putting a deadline on the second candidate's decision to enable time if needed for the next candidate.

SIDEWALK ISSUE AT CLOVER LANE STATION: Fire Chief Clouser reported last year he had discussed the installation for the sidewalk at the Clover Lane Fire Station. It is in the 2022 budget, and was bid by Conewago Enterprises in three different installments. He is looking for direction from the Committee if any sidewalk should be

installed this year. He stated that the estimate was approximately \$21,000 for all three sections. The Committee would like further discussion as they believed it was the responsibility of the Fire Commission.

REVIEW OF FIRE COMMISSION MEETING: Fire Chief Clouser reported the meeting went well as scheduled. Chief Clouser stated that he attended the Borough of Hanover's Public Safety meeting, which is not attended by all of the council members. At that meeting he asked if he could also attend the Borough's Finance meeting which has more council member attendance. The Borough had commissioned a study of the Commission, and will review this study. By attending this meeting, he can provide information about the Fire Commission to more of the council members. Commissioner Elksnis stated that he believes this is a great idea.

Chief Clouser also reported that he was contacted by Lowe's regarding a community project. He stated that Lowe's corporate does a community project annually, and in previous years they have traveled a distance, and would like to complete a project locally this year. Chief Clouser asked the Committee to compile a list of ideas, and he will forward to his contact at Lowe's.

EMA UPDATE: Emergency Management Coordinator Waltman reviewed his August report. Mr. Waltman added that he is working on a debris management plan, and is also continuing work on trying to bolster the barricades for events such as the parades held in Hanover.

OTHER MATTERS: There were none.

CITIZEN'S QUESTIONS TO COMMITTEE REGARDING DISCUSSION ITEMS: There were none.

The meeting was adjourned at 7:24 p.m.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary