

MINUTES
PUBLIC SAFETY COMMITTEE
JUNE 6, 2022

The Penn Township Public Safety Committee convened on Monday, June 6, 2022, at 7:00 p.m. Present were Chairman Elksnis and Commissioners Berlingo, Brown, and Heiland. Also present were Township Manager Rodgers, Police Chief Hettinger, Fire Chief Clouser, Township Engineer Bortner, Zoning Officer Smith, and Township Secretary Sweeney. Commissioner Allison was absent with notice. The following items were discussed:

ANNOUNCEMENTS: Chairman Elksnis announced that there was an executive session held following the May 16, 2022, Penn Township Board of Commissioners Meeting to discuss personnel and legal issues. He also announced there would be an executive session this evening following the Public Works Committee meeting.

APPROVAL OF THE MINUTES: The minutes of the May 2, 2022, Public Safety Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none.

AUDIO/VIDEO ACT 22 FEE: Police Chief Hettinger reported the current fee schedule does not include a fee for audio/video requests made to the Police Department. He explained that Act 22 permits law enforcement agencies to charge a fee to provide a copy of an audio recording or video recording. There are certain criteria that must be met for such requests. He stated that the Pennsylvania State Police charge a \$100 fee, and suggested that Penn Township should do the same to help offset time and materials. Manager Rodgers stated the fee can be amended by resolution. The Committee recommended approving the request.

HANOVER ATHLETIC BOOSTER 5K RACE: The Committee received a request dated May 9, 2022, from the Hanover Athletic Booster Club requesting to hold its annual Hawk Hustle 5K Race on Saturday, November 12, 2022. Chief Hettinger reported the race will cover the same route as the previous twelve years, and they are not requesting any road closures. The Committee had no issues with the request and requested Chief Hettinger to send them a letter.

ACTIVE INCIDENT PREPAREDNESS: Chairman Elksnis stated that in light of the recent school shootings throughout the Country, he asked Chief Hettinger to update the Committee on the active incident preparedness of the Police Department. Chief Hettinger reported that all officers are trained for active shooter with updated training throughout the year, and are familiar with the layouts of the Township's schools. He added the department has access to the county wide Special Weapons & Tactics Team as well as mutual aid agreements with the surrounding agencies.

REVIEW OF FIRE COMMISSION MEETING: Fire Chief Clousher reported the Finance Committee discussed charging for recoupable materials and costs. Chief Clousher stated that he looked into several companies that provide this billing service and it was recommended to him that both Penn Township and Borough of Hanover pass a resolution authorizing the Commission to seek the reimbursement. Chief Clousher added that they are ready to move forward with the Business Manager position, and this will be discussed further prior to the next Fire Commission meeting.

EMA UPDATE: Emergency Management Coordinator Waltman reviewed his May report.

OTHER MATTERS: Chief Hettinger reported that he received notice that the traffic signal maintenance company will begin to charge a \$10 per truck, per hour, fuel surcharge.

Fire Chief Clousher stated with the resignation of Captain Miller, he requested authorization to start the hiring process for replacement. He also requested permission to have the Civil Service Commission offer an eligibility list of candidates to fill the position of Captain. The Committee recommended approving the requests.

CITIZEN'S QUESTIONS TO COMMITTEE REGARDING DISCUSSION ITEMS: Mr. Michael Cole, 5150 Grandview Road was in attendance. Mr. Cole stated that he had been parking his truck in front of his house, partially in the front yard to avoid having his mirror broken off due to the oncoming traffic. He has been receiving notices of violation for doing so. He requested the Committee's permission to dig the space out and place millings to create a space to park. Zoning Officer Smith stated that it is not permitted to use millings to create a parking area and Engineer Bortner added that the area is Township right of way. Chairman Heiland suggested Mr. Cole work with Zoning Officer Smith for a solution.

The meeting was adjourned at 7:32 p.m.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary