

MINUTES  
HEALTH & SANITATION COMMITTEE  
APRIL 2, 2024

The Penn Township Health and Sanitation Committee convened on Tuesday, April 2, 2024, at 7:32 p.m., following the Finance Committee Meeting. Present were Chairman Berlingo, Commissioners Baile, Brown, Elksnis and Heiland. Also present were Township Manager Ledley, WWTP Superintendent Lank, and Township Secretary Sweeney. The following items were discussed:

ANNOUNCEMENTS: There were none.

APPROVAL OF THE MINUTES: The minutes of the March 5, 2024, Health and Sanitation Committee Meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none.

OAK HILL HERSHEY HEIGHTS PROJECT: WWTP Superintendent Lank provided an update on the project's progress. Since the last meeting, there have been no new connections, but six are scheduled to be completed once the weather clears. Several residents have reached out to us regarding financial assistance or securing loans. Specifically, three residents have paid the \$2,298 tap fee, one has paid the \$7,500 special purpose tap fee, and three have signed payment agreements. Tomorrow, letters will be sent out regarding the \$7,500 fee to those who have not yet paid or signed an agreement, with a deadline to make arrangements by April 26, 2024.

JANET STREET AND BREEZEWOOD DRIVE SEWER PROJECTS: WWTP Superintendent Lank reported both pump stations have been eliminated and ground restoration has been completed. The only outstanding issue is what and how we go about transferring the properties to the interested neighboring property owners.

SHREDDING EVENT: WWTP Superintendent Lank noted one last reminder that the Shredding and Food Drive event is scheduled for Saturday, April 20<sup>th</sup> from 8 a.m. to 1 p.m. Donations collected during the food drive will be delivered to New Hope Ministries.

TRASH BAG BID UPDATE: WWTP Superintendent Lank reported that the order was placed after all the necessary signatures and bond requirements had been satisfied. Up to this point, we have received two deliveries, totaling 308,000 out of the 450,000 bags ordered, and the remainder is expected to arrive this week or by the 4<sup>th</sup>. As per our standard procedure, we have been randomly inspecting cases for both quality and quantity and thus far, all inspections have yielded satisfactory results.

FINE SCREEN PROJECT: WWTP Superintendent Lank reviewed previous discussions regarding the inefficiency of the current fine screens. The board has generously approved funding for the project this year to retrofit the units. The solicitor has drafted a resolution to transfer funds from our sewer capital reserve fund to the current sewer revenue fund. The manufacturer is ready to commence work as soon as they receive our purchase order. They are currently

finalizing the hydraulic calculations for the retrofitted screens. The Committee recommended approving the resolution.

NEWSLETTER: WWTP Superintendent Lank provided an update that the third order of 500 newsletters was placed on March 14th. The volume of newsletters has significantly decreased since the initial print run, providing us with a good indication of where to start for the next edition. We have spent \$1,230 so far this year, compared to a total expenditure of \$3,565 in 2023 with the Merchandiser (KAPP Advertising). He projected our total expense this year to be approximately \$2,460.

OTHER MATTERS: WWTP Superintendent Lank reported that the centrifuge overhaul was completed on March 21st. They ran the machine extensively to catch up on stored sludge, and within 8 days, they were back to a normal run schedule. It is now operating smoothly and quietly, processing sludge very efficiently, and requiring fewer chemicals as a result.

CITIZEN'S QUESTIONS TO THE COMMITTEE REGARDING DISCUSSION ITEMS: There were none.

The meeting was adjourned at 7:40 p.m.

Respectfully submitted,

Donna M. Sweeney  
Township Secretary