

MINUTES  
FINANCE COMMITTEE  
DECEMBER 1, 2020

The Penn Township Finance Committee convened on Tuesday, December 1, 2020 at 7:00 p.m. via an online meeting. Present were Chairman Cromer, Commissioners Brown, Elksnis, Heiland and Van de Castle. Also present were Township Manager Rodgers, Assistant WWTP Superintendent Wantz and Township Secretary Sweeney. The following items were discussed:

ANNOUNCEMENTS: Chairman Cromer read a summary of the Online Public Meeting Guidelines.

Chairman Cromer read the announcement of the executive session that was held following the November 16, 2020, Penn Township Board of Commissioners Meeting, he also announced there will be an executive session after the Health and Sanitation Committee Meeting this evening to discuss personnel matters.

APPROVAL OF THE MINUTES: The minutes of the November 3, 2020 Finance Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None.

2020 REVENUE AND EXPENSE REPORT: Manager Rodgers presented the revenue and expense report through November 30, 2020. The year to date revenue is at 100.11% of what is budgeted and expenses are at 71.20%.

CONSIDER FEE AND WAGE RESOLUTIONS FOR 2021: The committee reviewed the resolutions for the fees and wages for next year. The committee recommended approving the resolutions and placing on the Board of Commissioners agenda.

CONSIDER ORDINANCES FOR 2021 BUDGET, MEETING TIMES AND TAX RATE: Manager Rodgers presented the ordinances for the budget, meeting times and tax rate for next year. The committee agreed the current meeting schedule is suitable for next year. Chairman Cromer stated that the ordinance for the tax rate remains the same, with no tax increase for 2021. The committee recommended adopting the ordinances and placing on the Board of Commissioners agenda.

OTHER MATTERS: Manager Rodgers reported the Emergency Declaration began on March 16, 2020, and has been extended thus far. The committee agreed to extend the Emergency Declaration through December 7, 2020.

The meeting was adjourned at 7:08 p.m.  
Respectfully submitted,  
Donna M. Sweeney,  
Township Secretary