

MINUTES
FINANCE COMMITTEE
SEPTEMBER 1, 2020

The Penn Township Finance Committee convened on Tuesday, September 1, 2020 at 8:05 p.m. following the Public Works Committee Meeting. Present were Chairman Cromer, Commissioners Brown, Elksnis, Heiland and Van de Castle. Also present were Township Manager Rodgers, Fire Chief Clouser, WWTP Superintendent Mahone, and Township Secretary Sweeney. The following items were discussed:

ANNOUNCEMENTS: None.

APPROVAL OF THE MINUTES: The minutes of the August 4, 2020 Finance Committee meeting were approved as submitted.

CITIZEN'S COMMENTS: None.

2020 REVENUE AND EXPENSE REPORT: Manager Rodgers presented the revenue and expense report through August 31, 2020. The year to date revenue is at 81.62% of what is budgeted and expenses are at 48.31%.

2021 MMO'S: Manager Rodgers reported on the minimum municipal obligations (MMO's) for the three pension plans. The 2021 MMO for the Police plan is \$714,787.11, the MMO for the Fire plan is \$204,285.67, and the MMO for the Non-Uniform plan is \$210,486.32. Manager Rodgers explained these have to be adopted by the end of September but can be revised and readopted no later than December 31, 2021. The Committee Recommended approving the three MMO's.

2021 BUDGET FOR THE TOWNSHIP AND HANOVER AREA FIRE AND RESCUE COMMISSION: Chairman Cromer reported Fire Chief Clouser has presented his 2021 budget to the fire commission for review. Chairman Cromer stated he needs to make the committee aware of a situation that concerns the Hanover Area Fire and Rescue Commission that will affect the 2021 budget, and possibility this year as well. Chairman Cromer shared that there is a projected deficit for the EMS totaling \$391,667. He is concerned the current fire commission budget cannot accommodate this deficit. Commissioner Brown asked if the volunteers would pay this down. Chairman Cromer stated that this deficit has been ongoing, they have used up their savings to continue operating for the last 3-4 years, and the funds are not coming in to support the service. A large part of this is due to Medicare/Medicaid, what they pay has dropped drastically. Chief Clouser stated that this amount is not included with the current budget proposal, he included what he is going to invoice PTVES, but does not include what they can pay the commission. Chief Clouser reported the goal is as of January 1, 2021, all invoicing and funds for PTVES will go through the commission. After some discussion, the committee took the information under advisement.

OTHER MATTERS: Commissioner Van de Castle reported that Manger Rodgers informed the committee that under the CARES Act, employers are able to defer the payment of Social Security taxes. The committee agreed not to participate due to when the taxes come due, the employees' wages will have increased after the first of the year, and they may pay more out in the long run. Manager Rodgers will get a letter out to the employees informing them of this decision.

Manager Rodgers reported that she will need the Board to authorize paperwork for the submission of the Cares Act Grant through York County.

The meeting was adjourned at 8:50 p.m.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary