

MINUTES
FINANCE COMMITTEE
AUGUST 2, 2021

The Penn Township Finance Committee convened on Monday, August 2, 2021, at 7:29 p.m. following the Public Works Committee meeting. Present were Chairman Cromer, Commissioners Black, Brown, Elksnis, and Heiland. Also present were Township Manager Rodgers, Police Chief Hettinger, Township Engineer Bortner, WWTP Superintendent Mahone, Zoning Officer Smith and Township Secretary Sweeney. The following items were discussed:

ANNOUNCEMENTS: There were none.

APPROVAL OF THE MINUTES: The minutes of the July 6, 2021 Finance Committee Meeting were approved as submitted.

CITIZEN'S COMMENTS: There were none.

2021 REVENUE AND EXPENSE REPORT: Manager Rodgers presented the revenue and expense report through July 31, 2021. The year to date revenue is at 89.91% of what is budgeted and expenses are at 40.59%.

WELLSPRING WESLEYAN CHURCH WAIVER REQUEST: The Committee received a request dated July 22, 2021, from Wellspring Wesleyan Church requesting a reimbursement of yard sale permit fees for a fundraiser held June 11 and 12, 2021. The Committee expressed concern as to who originally paid for the permits. The committee requested Manager Rodgers to look into the matter.

GRACE CHURCH WAIVER REQUEST: The Committee received a request dated July 28, 2021, from Grace Church for a waiver of the sign permit fees for their Christmas Bazaar to be held on November 20, 2021. The Committee recommended approving the request.

FAIR SHARE CONTRIBUTION TO THE GUTHRIE MEMORIAL LIBRARY: After some discussion the Committee recommended contributing \$50,000.00. The Committee suggested that a representative from the Guthrie Memorial Library attend a meeting next year to provide a short presentation as to their services, and how the funds are utilized.

OTHER MATTERS: Commissioner Heiland stated that there was a yard sale advertised on the corner of Baltimore Street and Black Rock Road, and inquired if there was a permit issued. Zoning Officer Smith confirmed that there was. Commissioner Heiland added that it is to his understanding that this is similar in the nature of the intended business for the site.

Manager Rodgers reported that she received the agreement from the solicitor regarding the 457 Plan. The Police will be moving the plan and all the documents will be included with the Board Meeting.

The meeting was adjourned at 7:40 p.m.

Respectfully submitted,

Donna M. Sweeney,
Township Secretary